COURSE CURRICULUM REQUIREMENTS: (All learning objects must be completed in a sequence within the curriculum. Example: You cannot register for a class session before you complete the online modules and assessment.

1. Register for the EEODF curriculum.
2. Complete all online course modules within the curriculum first.
3. Complete the assessment (test) second. Must pass with at least 70%, with 3 attempts.
4. Register to attend the classroom portion as the last step.

EE User Step 1
Go to https://ncgov.csod.com to login or to create an account. Please use your university email address when creating the account. Once you are logged in the system, continue with Step 2 below.

EE User Step 2

Type “EEODF” in the global search field. Press ENTER on keyboard.

EE User Step 3

Click on the training title.

EE User Step 4

Click REQUEST
To request this curriculum, you will be prompted to complete this form for mandated state reporting purposes. Please complete and submit.

The status changes to “Pending Approval” (the request goes to the Office of State Human Resources [OSHR] for approval).

The status changes to “Registered” once approved.

Click OPEN CURRICULUM.

The curriculum sections are shown here. To receive a status of completed for the curriculum, all sections must be completed. Click on each section to open.

Or click VIEW DETAILS to open a section and view the learning objects within the section.
EE User Step 8

Once all online courses have been completed, and the assessment (test) has been passed, the system will allow you to select a classroom session to attend to complete your training curriculum.

Important Note:
Click LAUNCH for the material or online course to open.
Click MARK COMPLETE, if prompted.
Click ACTIVATE.

EE User Step 9

Once all online courses have been completed, and the assessment (test) has been passed, the system will allow you to select a classroom session to attend to complete your training curriculum.

Important Note:
Click LAUNCH for the material or online course to open.
Click MARK COMPLETE, if prompted.
Click ACTIVATE.

Status is “Pending Approval”, waiting for your OSHR to approve.

Once approved by OSHR status changes to “Approved”.
Click SELECT SESSION.
Click REQUEST to select a classroom session offering available and near you.

The status is now “Registered”.

If you cannot attend the session, please WITHDRAW as soon as possible, and select another session to attend from your transcript.